



## AFRO BEATS EXPERIENCE FESTIVAL VENDORS

Thank you for your interest in applying to participate as a vendor at our Annual Houston **Afro Beats Experience Festival**. The 2019 Festival will be held Thursday May 23<sup>rd</sup> – Tuesday May 28<sup>th</sup> and we are excited about your new interest in joining us. Vendors are encouraged to register early since spaces are limited and will be allocated on a first come, first serve basis. Booths selling similar items to that of your product will be limited. Payments are processed in the order that they are received so please submit your payment early to secure your space.

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**VENDORS ARE NOT ALLOWED TO SELL ANY OF THE FOLLOWING:** Alcoholic beverages, Bottled water, Domestic soft drinks (Coke, Sprite, Pepsi, Dr. Pepper, etc.), bongos, water pipes, drug paraphernalia or Afro Beats Exp Festival merchandise.

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Make all Money Orders/Cashier's Checks (No personal checks accepted) payable to:

**Frakaz Entertainment Nation LLC**

Applicants must have all necessary permits and documents. The owner takes full legal responsibility for participation and is the party for whom all transactions will be conducted. Please complete the application in its entirety, failure to do so may result in additional fees and may hinder the processing of your application. Remember to keep a signed copy for your records. We look forward to seeing you this year as you will be an integral part of this beautiful Caribbean experience. Please contact us via email or phone for detailed information should you have any further questions.



## VENDOR RULES & REGULATIONS

1. Booth FEES: All vendor fees must be paid in full by April 30<sup>th</sup>, 2019. Space is secured ONLY after full payment is received. Payments received after the deadline does not guarantee a booth space. If no space is available by the time your fee arrives at our office, payment will be returned.
2. LATE FEES: Booth spaces paid after April 30<sup>th</sup>, 2019 must include a late fee of \$50 in order for the application to be processed.
3. Booths selling similar items are limited; therefore, we accept the first complete applications with FULL payment.
4. DEPOSIT: All vendors are required to pay a refundable deposit.

**\*\*\* Food Vendors - \$100 | Arts & Crafts Vendors and clothing - \$100 \*\*\* ALL DEPOSITS** must be paid at the same time as the booth fee. Deposits will be refunded after the area is inspected and coordinator has determined the area is clean and all trash has been disposed of. Vendor forfeits deposits if area is unclean, set-up process not followed, sale of products not allowed by HJF and violation of any of the HJF vendor rules.

5. CANCELLATIONS: For cancellations received on or before April 30<sup>th</sup>, 2019, all sums paid, less a service charge of \$50 will be returned to the vendor. NO REFUNDS will be given after April 30<sup>th</sup>, 2019, UNDER NO CIRCUMSTANCES.

6. Food vendors will receive six (6) admission wristbands that allow access to the venue and one (1) parking permit. Non-food vendors (i.e. beverages, arts and crafts) will receive three (3)

Admission wristbands that allow access to the venue and 1 parking permit. See Site Coordinator for pricing for additional wristbands.

7. AFRO BEATS EXPERIENCE will provide booth space no smaller than 10 ft. x 10 ft. Contact us if you have a trailer for availability and pricing. Space will be available behind booths for storage and/or cooking, as well as between booths to allow for selling or access to your booth.



8. Tents, Electricity, Water, Tables, Chairs and all other essential equipment are NOT provided by AFRO BEATS EXPERIENCE and are solely the responsibility of the Vendor. Vendors requiring electricity must provide own generators. **ABE DOES NOT PROVIDE ELECTRICITY.** Please contact the Vendor Coordinator if you have any questions.

9. All vendors are required to have a multipurpose fire extinguisher and a first aid kit.

10. Vendors are solely responsible for the security and safety of all cash, equipment, goods, inventory, supplies or other property. AFRO BEATS EXPERIENCE is in no way responsible for loss or theft of vendor's equipment or property.

11. Vendor set up is not allowed until all fees are paid. Vendors arriving at event site without having paid will incur additional fees that must be paid prior to set up. See site coordinator.

12. Set-up Guidelines: No vendor is allowed to set-up without having all proper documents.

No set up allowed until the vendor coordinator arrives on site and directs you of set up area. Mandatory early set up for all participating paid vendors, (Time TBA). If a vendor leaves the site for additional supplies after the event has started, they are required to transport all items by hand. No vehicle will be allowed to re-enter the vending area.

**INDIA HOUSE** - Festival site opens at 8:00 AM and all paid vendors must be set up and ready to do business by 10:00 AM. Please see the Site Coordinator upon arrival for your specific site location. Only two (2) support vehicles are permitted on the festival grounds at one time. Once area is located, unload all supplies and equipment and park vehicle in designated area.

Do not leave vehicles unattended at any time. **ALL VEHICLES MUST BE OFF GROUNDS NO LATER THAN 9:45 AM.** After 9:00 AM vehicles will not be permitted inside Vendor gate and MUST park in the specified vendor parking area outside the gate and will be required to transport items to booths by hand. Paid vendors only may have the opportunity to set-up on Friday 9, 2016 (Time TBA).

13. SALE OF THE FOLLOWING IS NOT ALLOWED: Alcoholic Beverages, Bottled Water, Domestic Soft drinks (Coke, Sprite, Pepsi, Dr. Pepper, etc.), Bongs, Water-pipes, Drug Paraphernalia or AFRO BEATS EXPERIENCE Merchandise.



14. Protective covering/floors are required to protect the grass and pavement.

15. GREASE/ OIL/HARMFUL AGENT DISPOSAL: Provide ground cover inside booth and cooking area for the absorption of grease. Anyone in violation of pouring grease/gray water on grounds will be asked to leave the event and deposit will not be refunded. Vendors are responsible for environmental cleanup cost if any, removal of all protective covering/floors as well as cooking oils, grease and/or gray water. Failure to do so will result in a forfeit of deposit. Any dumping of these materials in any area will be reported to the authorities immediately.

16. TRASH: Vendors are expected to clean their respective area and are responsible to collect all trash and properly place it in sealed trash bags. A trash bin will be available on site for Vender use. Each vendor is required to provide their own trash bags. Vendors agree to leave their vending area in the same condition as received.

17. WATER/ICE: Water may or may not be easily accessible. Please bring appropriate hoses, hose connections, and transport buckets for health permit purposes. Ice available for purchase day of events for \$10/20lb bag.

18. Health Department Permits are solely at the expense of the vendor, Fire Marshall of Houston: All vendors must comply with Fire Marshall of Houston requirements including information on **our website** [www.AfroBeatsExp.com](http://www.AfroBeatsExp.com)

19. **\*\*\*NO RAIN DATE / NO REFUNDS\*\*\*** WEATHER: Festival Management will determine if it is unsafe to host the event due to extreme conditions. No refunds will be made as a result of weather related scheduling adjustments or cancellations.

20. ARTS & CRAFTS/MERCHANDISE VENDORS RESTRICTIONS: Be courteous to other vendors when playing music on festival grounds. Music should be played at a level tolerable to all vendors. Should a vendor violate this rule, they will be removed from the festival grounds and forfeit all fees/ deposits.

21. INSPECTIONS: AFRO BEATS EXPERIENCE Festival management has the right to inspect each vendor area to ensure rules and regulations are followed. Any item that is confiscated will not be returned. Vendors in violation will forfeit deposit and may be required to leave the festival premises.

# AFRO BEATS EXPERIENCE Festival

22. VIOLATIONS: AFRO BEATS EXPERIENCE Festival reserves the right to bar any vendor from participating in the festival due to non-compliance of any rules or regulations listed herein or for the misrepresentation of their offerings. HJF reserves the right to remove any objects, person(s), or product that does not comply with the rules pertaining to the “family atmosphere” of the festival. Vendors who violate City, State, Federal or Festival Laws, Rules or Regulations will be removed from the Festival site without warning or refund. If you have any questions or need further information regarding any of the items covered in this contract, please contact the Vendor Coordinator: **Tata Afrikan Imports (713) 256-9360** Or send an email to [AfroBeatsExp@gmail.com](mailto:AfroBeatsExp@gmail.com)

Day	Time	Art & Craft / Clothing	Small Food Vendors w/ small Tents	Big tents / Food Trucks
<b>Thu 23rd</b>	Night Party	\$50.00	\$50.00	\$100.00
<b>Fri 24th</b>	Evening Party (India House): 6pm – 12am	\$100.00	\$100.00	\$200.00
	Night Party	\$100.00	\$100.00	\$200.00
<b>Sat 25th</b>	Day Party (India House): 2pm - 10pm	\$150.00	\$300.00	\$500.00
	Night Party	\$100.00	\$200.00	\$300.00
<b>Sun 26th</b>	Day Party (India House): 2pm - 10pm	\$150.00	\$300.00	\$500.00
	Night Party	\$100.00	\$200.00	\$300.00
<b>Sat &amp; Sun</b>	Day Party	\$200.00	\$500.00	\$750.00
	Night Party	\$200.00	\$300.00	\$500.00
<b>Mon 27th</b>	Night Party	\$50.00	\$50.00	\$100.00



## Merchandise/Arts & Crafts Vendor

Vendor Name: \_\_\_\_\_

Vendor Website or Facebook Page: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile #: \_\_\_\_\_

Resale License #: \_\_\_\_\_ Business License #: \_\_\_\_\_

**DEPOSIT:** All vendors are REQUIRED to pay a refundable deposit. May be done with separate Cahiers check or Money Order so that return of deposit can be done in timely fashion after all area check off are complete and inspected

### \*\*\* Art & Craft/Merchant Vendors Deposit - \$25

DEPOSIT PAID \$ \_\_\_\_\_ AMOUNT PAID \$ \_\_\_\_\_

BALANCE \$ \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_

INDEMNIFICATION AGREEMENT: I/we hereby agree to indemnify and hold harmless AFRO BEATS EXPERIENCE and any other entity involved in the production and staging of the Festival for any injuries, loss, or damage to individuals or property resulting from my selling of products, or as a result of my/our participation in the Festival. In addition, I/we have read and agree to abide by all festival rules and regulations stated herein and included with this application, or risk being removed from festival site by local authorities and prohibited from participation in future events. Your signature on the Vendor Application and/or your acceptance of a booth indicates that you have read the above information and that you agree to adhere to all the Rules and Regulations set forth herein. Any and all disputes or claims arising out of or relating to this contract shall be brought in the courts of Harris County, Texas.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Doing Business As \_\_\_\_\_



## Food Vendor

Vendor Name: \_\_\_\_\_

Vendor Website or Facebook Page: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile #: \_\_\_\_\_

Resale License #: \_\_\_\_\_ Business License #: \_\_\_\_\_

**PROPOSED MENU:** Please send us a detailed menu with average pricing. Please attach photos of your tent/mobile truck and food. **Food vendors will NOT be allowed to sell beverages of any kind.**

**DEPOSIT:** All vendors are REQUIRED to pay a refundable deposit. May be done with separate Cashiers Check or Money Order so that return of deposit can be done in timely fashion after all area check off are complete and inspected.

### \*\*\* Food Vendors Deposit - \$100

DEPOSIT PAID \$ \_\_\_\_\_ AMOUNT PAID \$ \_\_\_\_\_

BALANCE \$ \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_

INDEMNIFICATION AGREEMENT: I/we hereby agree to indemnify and hold harmless AFRO BEATS EXPERIENCE and any other entity involved in the production and staging of the Festival for any injuries, loss, or damage to individuals or property resulting from my selling of products, or as a result of my/our participation in the Festival. In addition, I/we have read and agree to abide by all festival rules and regulations stated herein and included with this application, or risk being removed from festival site by local authorities and prohibited from participation in future events. Your signature on the Vendor Application and/or your acceptance of a booth indicates that you have read the above information and that you agree to adhere to all the Rules and Regulations set forth herein. Any and all disputes or claims arising out of or relating to this contract shall be brought in the courts of Harris County, Texas.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Doing Business As \_\_\_\_\_

Vendor Coordinator  
Tata Afrikan Imports  
(713) 256-9360  
[AfroBeatsExp@gmail.com](mailto:AfroBeatsExp@gmail.com)